

Chartered College  
of Teaching

The Professional  
Body for Teachers

## Professorial Appointments Board application pack

Spring 2026





# Professorial Appointments Board

## Context

The Royal Charter allows the Chartered College of Teaching to appoint Professors of Teaching. Article 4 states that it is within the Chartered College of Teaching's power 'to select and appoint not normally more than five Professors of Teaching, according to the practice established by the College in 1873, who shall carry such academic responsibilities as the Council may determine from time to time'.

The Chartered College of Teaching is establishing a Professorial Appointments Board who will be responsible for supporting the Chartered College to appoint its first Professors of Teaching.

Regulation 6.1 states that 'The Council may establish a Professorial Appointments Board, the membership of which shall be drawn from those of equivalent standing in the higher education sector and who need not be members of Council or The College, to make recommendations to Council on appointments to professorships. The President will chair this Board (or, in the event that the President should be recommended to become a Professor of Teaching, the chair shall be taken by the President-Elect) and shall present the recommendations to the Council.' The Nominations Committee has decided that the Professorial Appointments Board will consist of the Chief Executive, one Council member and two to five appointed members, in addition to the President.

The Professorial Appointments Board will advise on the specification for the Professor of Teaching role, application process and scoring criteria (making recommendations to the Nominations Committee), assess applications and make recommendations to the Council of the Chartered College of Teaching. As this is the first time that the Chartered College will have appointed a Professor of Teaching, the advice and expertise of the Professorial Appointments Board will be critical to its success.

The role of Professorial Appointments Board member is voluntary, except for reimbursement of travel and subsistence expenses incurred by the appointee to attend any in-person meetings.

## Role

The Professorial Appointments Board is responsible for:

- Reviewing the person specification and criteria for the Professor of Teaching role, and making recommendations for improvements and advising on its development as required.
- Reviewing and advising on the application scoring criteria for the Professor of Teaching role.
- Assessing applications and interviewing for the Professor of Teaching role.
- Making recommendations to the Council of the Chartered College of Teaching on appointments to the Professor of Teaching role.



- Making recommendations to the Council of the Chartered College of Teaching on the removal of the Professor of Teaching if required.

To achieve the above, members of the Professorial Appointments Board will:

- Attend meetings of the Professorial Appointments Board (~3 meetings per year plus an induction meeting). Meetings will be held primarily online.
- Be present on the interview panel for the Professor of Teaching role (interviews will take place once a year).
- Liaise with the Chartered College of Teaching governance team as required.
- Read meeting agendas, papers and minutes.

Role	Member of the Professorial Appointments Board
Term of office	Four years, commencing from September 2026
Positions available	Three to five
Applications open	2nd March 2026
Applications close	14th May 2026
Decision communicated to applicants	July 2026
Start date	September 2026
How to apply	<p>Email your CV and a statement (a maximum of two sides of A4) to <a href="mailto:PAB@chartered.college">PAB@chartered.college</a> by the closing date. The statement should cover:</p> <ul style="list-style-type: none"><li>• why you think you should be appointed to the Professorial Appointments Board</li><li>• your motivation for applying</li><li>• your support for, and commitment to, the mission of the Chartered College of Teaching</li><li>• your understanding of the role of the Professorial Appointments Board</li><li>• your experience and skills (please explicitly reference how you meet the required knowledge, experience and skills in this document).</li></ul> <p>The Nominations Committee will score the applicants and recommend the appointment to Council for approval at the Summer term 2026 meeting.</p> <p>If you require any adjustments in order to proceed with an application, please make a request to <a href="mailto:PAB@chartered.college">PAB@chartered.college</a></p>
What is the time commitment?	<p>Attending and preparing for ~3 Professorial Appointments Board meetings per year. Meetings will be online unless the Board collectively prefers to meet in-person.</p> <p>Assessing Professor of Teaching applications against an evaluation matrix.</p> <p>Attending the interview panel for the Professor of Teaching role. This will take place once a year.</p> <p>Responding to emails in a timely manner.</p>



Selection process	<p>A scoring criteria based on the role descriptions may be used to filter out candidates who do not meet the minimum criteria. All candidates who meet the criteria will be shared with the Nominations Committee.</p> <p>The Nominations Committee will review the applications and agree on a list of candidates in order of preference. The Nominations Committee will recommend the preferred candidates to the Council at its Summer term 2026 meeting.</p>
Expenses	<p>The role is an unpaid volunteer role, but members of the Professorial Appointments Board may claim travel expenses (in line with the charity's expenses policy) within the United Kingdom for attending any in-person Professorial Appointments Board meetings and Professor of Teaching interviews.</p>

### About you

Members of the Professorial Appointments Board will be passionate about the purpose, vision and mission of the Chartered College of Teaching, including the importance of high-quality education and research. You will understand the importance of the College taking balanced and evidence-based positions and have an excellent understanding of professional learning within the education sector. You will be able to assess applications fairly and objectively.

We are committed to creating a diverse and inclusive environment and encourage applications from global majority candidates to ensure that diverse voices inform decisions.

### Person specification

Mission, values and ethos	<p>Share the mission of the Chartered College of Teaching: <i>Empowering a knowledgeable and respected teaching profession through membership and accreditation.</i></p> <p>Share the belief of the Chartered College that practising teachers should be a leading voice in the development of all aspects of the teaching profession and be committed to supporting the Chartered College in realising the goal of being a strong professional body.</p>
Knowledge, skills and expertise	<p><i>Essential</i></p> <p>A professor or of equivalent standing in schools or in the higher education sector, or a Fellow of the Chartered College of Teaching.</p> <p>Evidence of publications.</p> <p>Have been awarded a Masters, PhD or Chartered Teacher Status.</p> <p>Experience of teaching in a relevant setting as defined in the <a href="#">Membership Handbook</a> (an early years, school, college or further education setting (0-19) and</p>



	<p>includes out-of-school settings such as Pupil referral Units and Young Offenders' Institutions).</p> <p>Have made a contribution to the evidence base of teaching and learning or achieving substantial and positive impact of their research in the UK.</p> <p>You will understand the role of the Professorial Appointments Board and its responsibilities in relation to appointing Professors of Teaching.</p>
Commitment and engagement	<p>Advise on the person specification, criteria and process for the Professor of Teaching applications to ensure that they are robust and clear, and make recommendations for changes to the Nominations Committee.</p> <p>Assess applications and interview for the Professor of Teaching role in a timely and fair manner.</p> <p>Uphold the highest ethical standards.</p> <p>Act in the best interests of the Chartered College without regard to personal interest or benefit, including treating all Professorial Appointments Board documents and matters as confidential and adhering to the data protection policy.</p> <p>Prepare for and attend Professorial Appointments Board meetings.</p> <p>Ensure a diverse range of views are given and discussed at committee meetings.</p> <p>Respond to emails and requests from the Governance team promptly regarding meetings papers etc.</p>

### **What to expect from the process**

If you require any adjustments in order to proceed with an application, including an audio version of this application pack, please make a request to [PAB@chartered.college](mailto:PAB@chartered.college)

We will inform candidates of the outcome before mid-July 2026, with the role starting from September 2026.

### **Our approach to equality, diversity and inclusion (EDI)**

The Chartered College is committed to developing a culture which values diversity in experience and thought. We know that organisations can't grow or prosper if everyone within them thinks the same, acts the same, has the same experience and same interests. By being open to new ideas and new ways of thinking we are stronger, united and more successful, and more representative of the education sector.

We value diversity in experience and thought and understand the importance of having a diverse Professorial Appointments Board to ensure that the selection of the Professor(s) of Teaching is a fair process. We are committed to building a diverse and inclusive Board. We welcome applications from candidates regardless of their sex, sexual orientation, gender identity, marital status, race, colour, ethnic or national origin, religion, age, or disability. We particularly encourage candidates from underrepresented groups to apply.



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The Chartered College of Teaching is incorporated by Royal Charter and a registered charity (number 313608).

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