

Thank you for your interest in the role of Council Member (Trustee) with the Chartered College of Teaching.

The Royal Charter for the teaching profession was originally granted in 1849 to protect and serve teachers. In July 2017, this Royal Charter was transferred to a new professional body – the Chartered College of Teaching. The Chartered College of Teaching is a fast-growing charity making the transition from ‘start-up’ to a sustainable, impactful, high-profile organisation.

The Chartered College of Teaching is the professional body for teachers in England. We are working to celebrate, support and connect teachers to take pride in their profession and provide the best possible education for children and young people.

Vision: Teachers are working in a research-informed way to provide the best possible education for children and young people.

Mission: We celebrate, support and connect teachers to deliver world-class teaching benefiting pupils and society. Together we will raise the status of the teaching profession.

The profession is facing several challenges:

- 1 in 10 teachers are leaving the profession (for reasons other than retiring)
- More than 27,500 teachers who trained 2011-2015 had already left the profession by 2016
- The average teacher in England spends only four days on CPD per year, compared to a global average of 10.5 days
- Teachers are at risk of burnout due to high workloads and expectations.

By raising the status of teaching as a profession, we aim to create a world where highly skilled, passionate and competent people become the visionary and inspiring teachers of the future.

The Chartered College of Teaching is seeking to appoint a Council Member with specific experience in at least one of the following: Membership, Finance, Marketing, Fundraising. This role will make a significant contribution to helping the Chartered College of Teaching to grow effectively and achieve our ambitious vision.

We look forward to hearing from you.

Yours sincerely,





Stephen Munday, President of the Chartered College of Teaching



About the Chartered College of Teaching

The aim of the Chartered College of Teaching is to improve the quality of education for children and young people by being the professional body for all teachers. We support teachers, champion great teaching and raise the status of the profession so that teachers are working in the most effective, informed way to provide the best possible education for children and young people now, and in the future.

Role Description and Person Specification

1. Members of the Council of the Chartered College of Teaching

The Council of the Chartered College of Teaching comprises:

- Chair (elected)
- Treasurer (elected)
- Vice President (External) (elected)
- Vice President (Internal) (elected)
- Up to 18 elected Council members
- Up to five appointed Council members

The majority of roles are elected by the Members of the Chartered College of Teaching. As specified in the Royal Charter, up to five Council members can be appointed. The Chartered College of Teaching is seeking to enhance the skills of the Council by appointing Council members with specific expertise. All Council member roles are volunteer roles.

2. The role of the Council

The Council of the Chartered College of Teaching is responsible for the overall governance and strategic direction of the organisation. The Council:

- ensures that the Chartered College of Teaching complies with its Charter and Bye Laws, charity law, company law and any other relevant legislation or regulations;
- ensures that the Chartered College of Teaching pursues its objects as defined in the Charter and Bye Laws;
- ensures that the Chartered College of Teaching applies its resources exclusively in pursuance of its objects;
- ensures that the Chartered College of Teaching is financial stable;
- safeguards the reputation and values of the Chartered College of Teaching;
- has a clear strategic direction, goals and targets, and evaluates performance against agreed targets.

3. *Minimum time commitment*

Council members are expected to attend an induction session prior to the first Council meeting and attend up to four Council meetings per year (up to three Saturday Council meetings and one mid-week twilight session) at the Chartered College of Teaching office in London. Council meetings last for three hours. Council members are also invited to attend the Annual General Meeting, which takes place on a Saturday in October or November. Council members may claim travel expenses for attending Council meetings.

Council members may be asked to attend one of the committees of the Council. The committees are: Finance and Risk; Membership; Remuneration; Constitutional; and Education, Research and Journal.

4. *Person specification*

Those persons wishing to be appointed to the Council of the Chartered College of Teaching should demonstrate they meet the following person specification:

Commitment and Engagement

- Commit to attending the induction, up to four Council meetings per year and thorough preparation for Council and committee meetings – this includes reading all papers, preparing questions and liaising with the Clerk as required.
- Commit to being an active advocate of the Chartered College of Teaching and supporting membership growth through practical actions.
- Commit to contributing actively to the Council's role in giving strategic direction to the Executive Leadership Team, agreeing overall strategic goals and targets and evaluating performance against agreed goals.
- Uphold the reputation of the Chartered College through your own professional behaviours and the promotion of the Chartered College of Teaching to others.
- Respond to emails and requests from the Clerk promptly e.g. regarding meetings, completing skills audit and information required for the Charity Commission etc.

Vision, Values and Ethos

- Share the vision of the Chartered College of Teaching: *'Teachers are working in a research-informed way to provide the best possible education for children and young people'*.
- Show commitment to developing and showcasing the expertise of the teaching profession in order to restore the pride and autonomy of the profession and its members.

- Show commitment to the belief of the Chartered College of Teaching that research has an important role in improving teaching and learning in the classroom, and therefore outcomes for pupils.
- Share the belief of the Chartered College of Teaching that space and time to reflect and collaborate with other professionals are important in developing as a teacher, that it is part of the behaviour of professionals to seek these opportunities, and that the development of expertise of teachers at all levels and pathways is important.
- Share the belief of the Chartered College of Teaching that practising teachers should be a leading voice in the development of all aspects of the teaching profession and be committed to supporting the Chartered College of Teaching in realising the goal of being a strong professional body.

Knowledge, Skills and Expertise

- Understand the purpose of the Council in providing both support and accountability for the CEO, Executive Leadership Team and other senior employees of the Chartered College of Teaching.
- Able to monitor organisational performance using necessary frameworks e.g. KPI reports, management information, management accounts.
- Have an understanding of the wider education landscape, and the place that the Chartered College of Teaching occupies within that landscape.
- Have had experience of or exposure to a governance role in any setting.
- Able to work with other members of the Council to take collective strategic decisions, and support those decisions taken by the Council for the benefit of the members of the Chartered College.

5. Council skills and experience

The Council of the Chartered College of Teaching collectively needs skills and experience in:

- **Financial management**
- **Membership recruitment and retention**
- **Marketing**
- **Fundraising**
- Charity law and governance
- Human resource management
- Property and estate management
- Media and PR
- Procurement

- Change management

6. Next steps

If you have expertise in one or more of the above areas and are interested in becoming an appointed member of the Council of the Chartered College of Teaching, please email Jen Baxter, Chief Operating Officer, at jbaxter@chartered.college